



# Agenda

Meeting: **Folkestone and Hythe Joint Transportation Board**  
Date: **22 November 2021**  
Time: **6.00 pm**  
Place: **Remote meeting**

To: **The members of the Folkestone & Hythe Joint Transportation Board**

The Board will consider the matters listed below at the date and time shown above. The meeting is open to the press and public and will be streamed live at [bit.ly/YouTubeMeetings](https://bit.ly/YouTubeMeetings).

Members of the Board who wish to have information on any matter arising on the Agenda which is not fully covered in these papers are requested to give notice prior to the meeting to the Chairman or appropriate officer.

1. **Apologies for absence**
2. **Declarations of interest (Pages 3 - 4)**

Members of the Board should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

3. **Minutes (Pages 5 - 8)**

To consider and approve the minutes of the meeting held on 13 September 2021.

4. **Proposed Parking Restrictions (Pages 9 - 12)**

JTB/21/03 is a report by the FHDC Highway Engineer to the Joint Transportation Board.

5. **Highway Works Programme 2021/22 (Pages 13 - 28)**

Report JTB/21/04 updates members on the identified schemes approved for construction.

## Queries about the agenda? Need a different format?

Contact Kate Clark – Tel: 01303 853267  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website [www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

6. **Local Winter Service Plan (Pages 29 - 44)**

Folkestone and Hythe Local Winter Service Plan 2021/22. Members are asked to note report JTB/21/05.

## **Declarations of Interest**

### **Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

### **Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

#### **Note to the Code:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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# Minutes

## Folkestone and Hythe Joint Transportation Board

Held at:	Remote meeting
Date	Monday, 13 September 2021
Present	Councillors Mrs Ann Berry, Miss Susan Carey, Peter Gane, David Godfrey (Vice-Chair), Tony Hills (Chairman), Frank Hobbs, Dylan Jeffrey, Rory Love, Jackie Meade, Terence Mullard, Andy Weatherhead and John Wing
Apologies for Absence	None
Officers Present:	Kate Clark (Case Officer - Committee Services) and Fred Miller (Transportation Lead Specialist)
Others Present:	James Bowen (Interim Folkestone and Hythe District Manager, KCC) and Wendy Boorman (Schemes Programme Manager, KCC)

### 8. **Declarations of interest**

Mr Dylan Jeffrey made a voluntary announcement in that his workplace falls within one of the areas within the Kent Active Travel Consultation.

### 9. **Minutes**

The minutes of the meeting held on 5 July 2021 were agreed as a correct record. The Chairman's signature will be added to these.

Subsequent to agreeing the minutes members did discuss certain aspects as follows:

Ashley Avenue – the Board had asked for a report or a verbal update with regard to signage. Mr James Bowen will chase for an update.

Proposed Cycle Way at Cheriton – consultation to begin on 14 September. Ms Wendy Boorman confirmed the consultation will close on 25 October. Ms Boorman is aware there is some opposition to it, however, this is the purpose of the consultation. Residents in the area will receive postcards with links to the

scheme, posters will be displayed, members and stakeholders will also be emailed. Members asked that the link and information is provided to the Board.

**10. Highway Works Programme 2021/22**

Report JTB/21/02 provided an update and summarised schemes that have been programmed for delivery in 2021/22.

The Chairman went through the report and asked members for their comments on each section, comments and questions raised as follows:

Cinque Ports Cycle Route Phase 5 – Nickolls Road to Dymchurch Redoubt. Members reported overwhelming support for this scheme. Construction to start in mid-November 2021.

Cheriton High Street/Cheriton Approach (Appendix E) – Concerns about the pedestrian crossing facility, improved lighting needed. Traffic approaches from many directions. Has a safety audit taken place? Mr Bowen responded that a stage 3 Safety Audit will be going ahead, hopefully improving the situation around this area and Junction 12 (M20).

A further concern mentioned was the right hand turn having two lanes then culminating into one lane. Mr Bowen advised that this had been deemed sufficient.

Sandling Road/Staple Lane (Appendix I) – What does 'proving the route' mean? Possibly checks on broadband upgrades. Mr Bowen to check.

Cheriton High Street and Stone Street (Appendix I) – finer details needed on location of works.

Other aspects of highway works discussed centred around emergency road closures; examples given:

- Sandling Road/Farthing Common, recent road closure caused confusion.
- Sandgate Road – closed for seven days by utilities, however this road had been recently closed by KCC. Members had received complaints from residents especially due to the disruption to bus routes and the temporary disappearance of the bus stop at Trinity Gardens. Mr Bowen advised that street works co-ordinators do look at collaborative working, he will come back to the Board with further details.

A suggestion was made that details of road closures could be included in future JTB agendas.

**11. Any Other Business**

Scanlons Bridge – are there plans to install crossings at the traffic lights; yellow box junction? Members were keen to ensure this item is included in the Highway Works programme for discussion by the Board. Mr Bowen to investigate.

Kent Active Travel Consultation – Ms Boorman confirmed that the consultation concludes at the end of October and she would be happy to attend the next JTB meeting to update members.

Draft letter addressed to police circulated to Board members prior to this meeting to consider. The letter addressed concerns about speeding along Coast Drive and The Parade in Greatstone. Full support given for this to be forwarded to Insp Brittenden at Kent Police.

Members highlighted certain aspects of poor driving, ie speeding; jumping traffic lights; increase in electric scooters being ridden dangerously. Also mentioned cyclists who cannot be seen in the dark.

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### Proposed Parking Restrictions November 2021

A report by the FHDC Highway Engineer to the Joint Transportation Board.

#### 1. Introduction

During the year parking restrictions have been proposed to the council. This report outlines the areas where restrictions would help to improve traffic flow, safety margins and resolve parking problems.

#### Proposed Parking Restrictions

#### 2. Footway and verge parking ban

##### 2.1 Campbell Road, Hawkinge [Map 1]

Requests from resident who experiences problems with vehicles parking on vehicle crossovers in such a way that it blocks the footway.

##### 2.2 Vinelands, Lydd [Map 2]

Persistent parking on grass verges and blocking of footway.

##### 2.3 Chapel Street, Hythe [Map 3]

Persistent parking by visitors to nearby café despite DYL in place. Currently when parking on footway CEO's can only begin a DYL contravention which is often aborted when driver returns as this contravention takes time to log into the handheld.

##### 2.4 Prospect Road, Hythe (near Station Road roundabout) [Map 4]

Vehicles ordering takeaways from nearby 'Aspendos' parking on footway. KCC advised that due to numerous underfootway utilities bollards are not an option at this location.

#### 3. Waiting Restrictions (Double Yellow Lines)

##### 3.1 Harvey Place (off Harvey Street, Folkestone [Map 5])

A request from the Garages team to install DYL down this narrow street to keep clear access to FHDC owned garages.

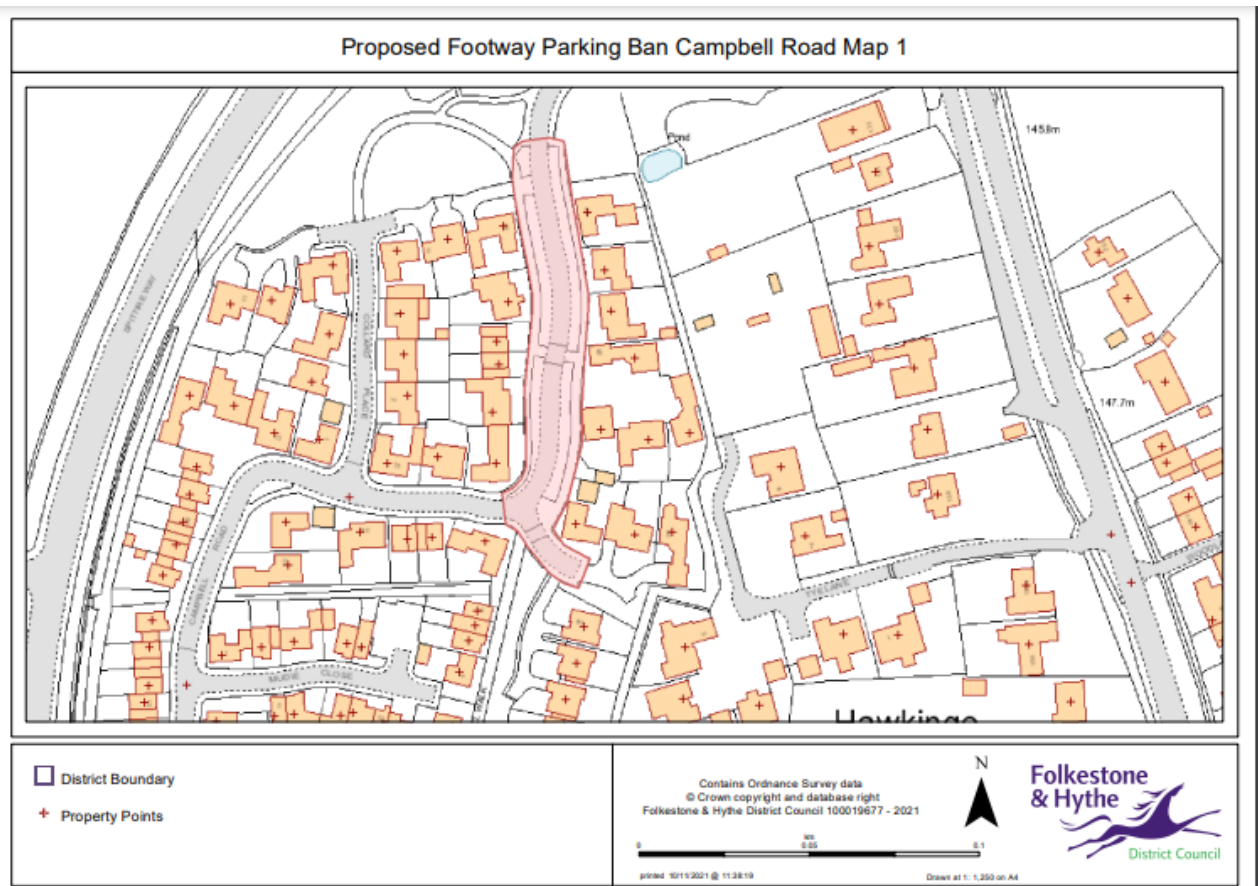
#### 4. Recommendations

##### 4.1 It is recommended that

4.2 Traffic Regulation Orders are made or amended for the above proposals in the new year. Before a TRO is made, the regulations require statutory consultations with all affected persons.

4.3 Any objections to the TROs are reported to the Cabinet Member for Transport to consider and decide on whether a scheme should be progressed.

Paul Thompson  
Highways Engineer  
[paul.thompson@folkestone-hythe.gov.uk](mailto:paul.thompson@folkestone-hythe.gov.uk)



Proposed Footway Parking Ban, Vinlands Map 2



- District Boundary
- + Property Points

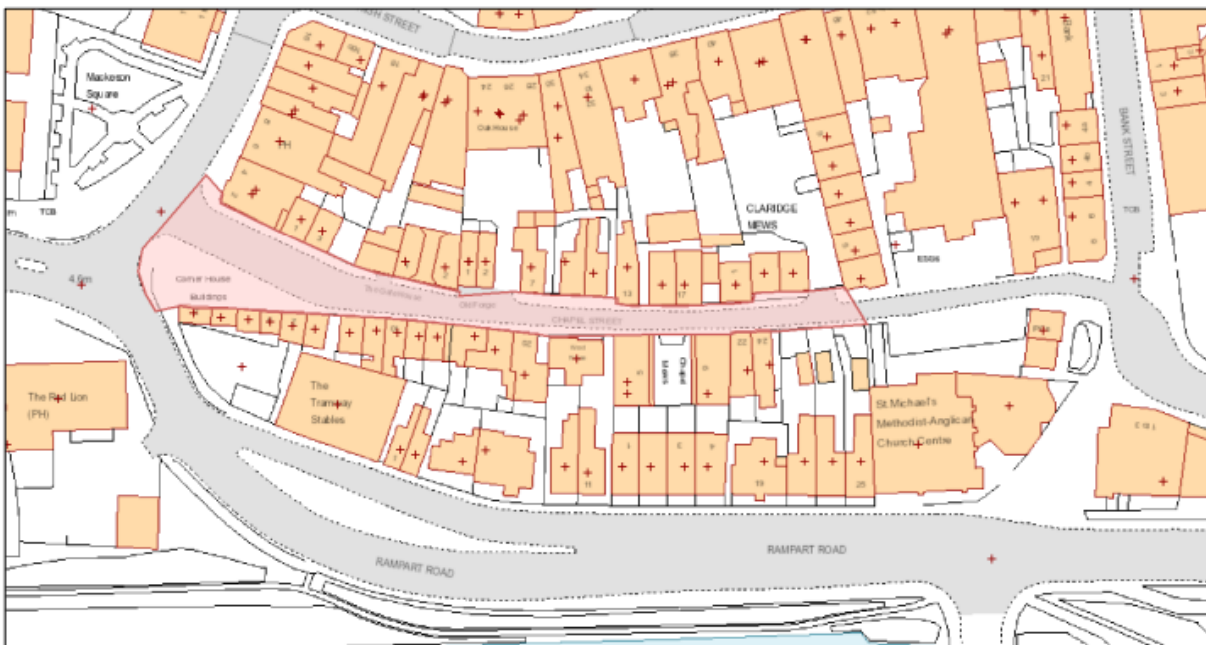
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Proposed Footway Parking Ban, Chapel Street Map 3



- District Boundary
- + Property Points

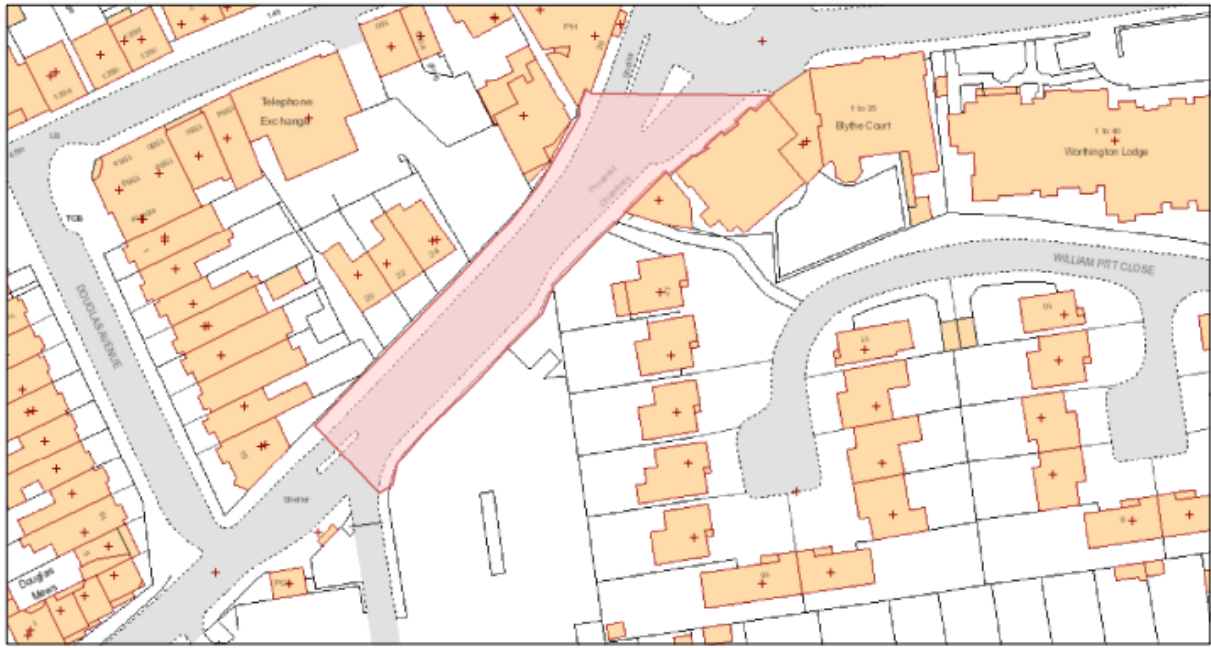
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Proposed Footway Parking Ban, Prospect Road Map 4



- District Boundary
- + Property Points

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Proposed Double Yellow Lines, Harvey Place Map 5



- District Boundary
- + Property Points

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# Agenda Item 5

## JTB/21/04

**To:** Folkestone & Hythe Joint Transportation Board

**By:** KCC Highways, Transportation & Waste

**Date:** 22<sup>nd</sup> November 2021

**Subject:** Highways Forward Works Programme: 2021/22 and 2022/23

**Classification:** Information Only

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Summary: This report updates Members on the identified schemes approved for construction

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### 1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2021/22 and 2022/23.

Kent County Council has recently published a forward works programme for the next five years covering planned maintenance of our highway assets. It is in two parts: the first concerns the next two years (2021/22 - 2022/23), and most of the sites included have already been verified by our engineers. The second part relates to years three to five of our five-year programme (2023/24 - 2025/26) and is largely based on data from our asset management systems, so may be subject to more changes as the schemes are verified.

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, and to reflect our changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase, and additional sites may be added or others advanced if their condition deteriorates rapidly so that we need to react in order to keep the highway in a safe and serviceable condition.

Further information about how we manage our highway infrastructure, including our county-wide five-year forward works programme, may be found on our website:  
<https://www.kent.gov.uk/about-the-council/strategies-and-policies/transport-and-highways-policies/managing-highway-infrastructure>

In addition to planned maintenance of our highway assets, this report includes transportation and safety schemes, developer funded works, Combined Members Grant schemes, and planned maintenance of public rights of way.

**Road, Footway & Cycleway Renewal and Preservation Schemes** – see Appendix A

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – see Appendix D

- **Casualty Reduction Measures**
- **Externally funded schemes**

**Developer Funded Works** – see Appendix E

**Bridge Works** – see Appendix F

**Traffic Systems** – see Appendix G

**Combined Members Grant – Member Highway Fund** – see Appendix H

**Public Rights of Way** – see Appendix I

**Street Works** – see Appendix J

## Conclusion

1. This report is for Members' information.

## Contact Officers:

The following contact officers can be contacted on **03000 418181**

Pauline Harmer	Highway Manager East Kent
James Bowen	Folkestone & Hythe District Manager
Alan Casson	Strategic Asset Manager
Earl Bourner	Drainage Asset Manager
Neill Coppin	Structures Operations Team Leader
Sue Kinsella	Street Light Asset Manager
Toby Butler	Traffic & Network Solutions Asset Manager
Jamie Hare	Development Agreements Manager
Nikola Floodgate	Schemes Programme Manager
Graham Rusling	Public Rights of Way & Access Manager
Alison Hews	Street Works Compliance Manager

**Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme**

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

<b>Road Asset Renewal Schemes – Contact Officer: Byron Lovell</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
Alkham Valley Road	Folkestone	A260 Canterbury Road to roundabout with A20	Completed
A2034 Shorncliffe Road / Cheriton Road	Folkestone	Castle Hill Avenue to Middleburg Square	Completed
A2034 Cherry Garden Avenue	Folkestone	Roundabout with A20 to Sutton Close	Completed
A259 High Street	Dymchurch	High Knocke to Chapel Road	Completed
A20 Stanford Interchange Roundabout	Stanford	Roundabout Circulatory	Completed
B2011 New Dover Road	Capel-Le-Ferne	Crete Road East to junction with New Dover Road	Completed
A260 New Dover Road	Folkestone	Southern Way Roundabout to Hill Road	Programmed 29 <sup>th</sup> November 2021
<b>Road Asset Preservation Schemes - Contact Officer: Jonathan Dean</b>			
<b>Micro Surfacing</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
ALDINGTON ROAD	Lympge	Otterpool Lane to Roman Road	Completed
<b>Surface Dressing</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
BEARFORSTAL HILL	Elham	Canterbury Road to Acris Place	Completed
TEDDARS LEES ROAD	Ecthing Hill	Paddlesworth Court to Tanbarn Road	Completed
NEWCHURCH ROAD	St Marys in the Marsh	Griggors Green Road to Mill Lane	Completed
ST MARYS ROAD (NEWCHURCH ROAD)	St Marys in the Marsh	St Mary;s Road (Crossroads) to S Bend	Completed
BLUE HOUSE LANE	Hythe	Whole Road	Cancelled

<b>Retread</b> (recycling and re-laying the existing surface material before applying a surface treatment)			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
ORGASWICK FARM ROAD	Hythe	Whole Road	Completed
EASTBRIDGE ROAD	Dymchurch / Burmarsh	From Marshalls Bridge to Sherlocks Bridge	Completed
WEY STREET	New Romney	Whole Road	Completed
CHITTENDEN LANE	New Romney	Whole Road	Completed
<b>Footway/Cycleway Asset Renewal &amp; Preservation Schemes - Contact Officer: Neil Tree</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
Ingoldsby Road	Folkestone	<u>Footway Reconstruction</u> Entire Length	Designed and programmed to commence on 4 <sup>th</sup> October 2021.
Shepherds Walk	Hythe	<u>Footway Reconstruction</u> Southern section from No. 55 to No. 115 Shepherds Walk.	Designed, but currently on hold due to the presence of Mare's tail weed growth.
A20 Ashford Road	Sandling	<u>Footway Protection treatment</u> From the Standford Depot to Postling	Completed
Fairfield Road	New Romney	<u>Footway Protection treatment</u> Full extents	Completed
Walmer Gardens	New Romney	<u>Footway Protection treatment</u> Full extents	Completed
Castle Avenue	Hythe	<u>Footway Protection treatment</u> Full extent	Completed



**Appendix B - Drainage**

<b>Drainage Works – Contact Officer: Earl Bourner</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Description of Works</b>	<b>Current Status</b>
Selsted Bends	Swingfield	Looking at installing a deep bore to the old soakaway	Under investigation
Stockham Lane	Swingfield	Additional pipe to link drainage system in field to the bank of soakaways at junction with Swanton Lane to reduce the flooding in this area.	Under investigation
Sandgate Road	Sandgate	Under investigation to look at flooding issues outside Boat House cottage.	Under investigation
Horn Street	Hythe	Install filter drain outside the old trout farm to stop the flooding to the footway	Under investigation
Harden Lane	Lydd	Investigation of defects identified during cleansing.	With engineer for further investigation

**Appendix C – Street Lighting**

Structural testing of KCC owned street lights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – <i>Contact Officer: Sue Kinsella</i></b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Description of Works</b>	<b>Current Status</b>
Update to follow			

**Appendix D – Transportation and Safety Schemes**

**Casualty Reduction Measures**

The Schemes Planning & Delivery team is implementing schemes within Folkestone & Hythe, in order to meet Kent County Council’s strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes. Current status correct as of 18<sup>th</sup> August 2021.

<b>Local Transport Plan Funded Schemes – Contact Officer: David Petcher</b>		
<b>Road Name</b>	<b>Description of Works</b>	<b>Current Status</b>
<b>Casualty reduction measures (reactive) – Folkestone &amp; Hythe</b>		
Lydd Road j/w B2075 Old Romney (Hammonds Corner)	Road safety improvement scheme. Installation of a roundabout.	Recently completed a large-scale detailed design to remodel the existing junction layout from the current T junction configuration to provide a new roundabout. Whilst the design is now substantially complete, we do need to complete land procurement for the new roundabout and identify funding streams for construction of the project.  Total estimated cost for the scheme is 1.5m. Currently we have no funding this financial year to deliver the project and will be looking to bid for funds in the next one to two years to bring delivery of the project forward.
A260 Canterbury Road j/w A260 Alkham Valley Road, Folkestone	Safety improvements on Canterbury Road from Hollywell Ave, Folkestone through to Hawkinge roundabout. Installation of further crash barrier at the bends half-way up the hill towards Crete Road West. Carriageway resurfacing at the junction with Alkham Valley.	Additional Armco barrier installed in April 2021. A260 Canterbury Road junction with Alkham Valley Road. Carriageway resurfacing and refresh of lining completed October 2021.
A259 Black Bull Rd j/w Linden Crescent, Folkestone	Installation of 14 wooden bollards to prevent road users parking on the footway within the double yellow lined section of carriageway and repositioning of the centreline.	Completed 03/09/2021
<b>LTP Schemes Folkestone &amp; Hythe</b>		
Cinque Ports Cycle Route	Installation of a shared use pedestrian/cycle path across ‘The	Design complete. Funding not available until 2022. Agreement

Phase 3 – Hythe Promenade through ‘The Green’ to Reachfields.	Green’ in Hythe and signing and lining	required from Hythe Town council to widen the existing footway accommodate cyclists across The Green.
Cinque Ports Cycle Route Phase 5 – Nickoll’s Road to Dymchurch Redoubt.	Installation of a shared use pedestrian/cycle route path on the A259 Dymchurch Rd from junction with Nickoll’s Road up to and around Dymchurch Redoubt.	Detailed design in progress. Funding available from Tranche 2 of the Active Travel Fund. Planned start of works, 15 <sup>th</sup> November 2021 for a duration of 20 weeks to construct the section from Nickolls Road through to the start of the Redoubt. From now and whilst constructing this section KCC continue their attempts to receive approval to adopt, construct and maintain a cycle route around Dymchurch Redoubt on the MOD land. Once agreed KCC can continue to complete the detailed design for the retaining wall around the Redoubt leading to Dymchurch promenade.

**Externally Funded Schemes**

The Schemes Planning & Delivery team is implementing schemes within Folkestone & Hythe District funded by external corporations whilst still meeting Kent County Council’s strategic targets with the road network.

<b>Externally Funded Schemes – Contact Officer: David Petcher</b>			
<b>Road Name</b>	<b>Description of Works</b>	<b>Source of Funding</b>	<b>Current Status</b>
Active Travel cycle route Cheriton to Folkestone Central	Installation of a cycle route from Cheriton to Folkestone Central Station	Dft Active Travel Fund	Outline design complete. Second round of consultation due to start 14 <sup>th</sup> September until 25 <sup>th</sup> October
A261 London Road junction with Military Road, and Scanlons Bridge Road junction with A259 Dymchurch Road.	Junction improvements including pedestrian controlled crossing points across the A259 Dymchurch Road and A261 London Road.	Community Infrastructure Levy	Outline Design.
Outside Tesco Metro, A259 High Street, Dymchurch	Installation of a zebra crossing point.	Community Infrastructure Levy	Detailed Design.

**Appendix E – Developer Funded Works**

<b>Developer Funded Works (Section 278 Agreement Works) – Contact Officer: Aaron Dival</b>				
<b>Scheme Name</b>	<b>Mastergov File Ref No</b>	<b>Parish/Town</b>	<b>Description of Works</b>	<b>Current Status</b>
Stone St Old Stone Gate Farm	Ref: 3285	Stelling Minnis	Widening of carriageway and formation of right turn lane for new development	Works Complete, In maintenance period. Inspection meeting November
Sellindge A20 Phase I	Ref:3066	Sellindge	Road narrowing, site entrance to new Section 38, zebra crossing, new cycleway/footway and speed reduction to 30mph	Complete, maintenance period till March 2022  Works required following inspection
Sellindge A20 Phase II	Ref:3064	Sellindge	Road narrowing, site entrance to new Section 38, zebra crossing by school, new cycleway/footway and speed reduction to 30mph	Complete, maintenance period till March 2022
Cheriton High Street	Ref: 3052	Cheriton	Tesco/Horn Street, traffic lights, slip lane to Horn Street and surfacing of carriageway	Complete, in Maintenance period  Till June 2022
Cheriton High Street/Cheriton Approach	Ref: 3053	Cheriton	New traffic lights and re alignment of junction forming a right-hand lane into Cheriton	Complete in maintenance period Developer looking into signals, to close off or push button control  Till June 2022
Jointon Road, Folkestone	SH3344	Folkestone	Entrance to new housing development	Started November 2020 ongoing.
A20 Sellindge, Convertor Station	SH3410	Sellindge	New entrance to Converter Station	Complete, now in maintenance. Final Check due November

Ashley Avenue	SH3390	Cheriton	New Entrance to private housing development	Complete, in maintenance
Folkestone Sea Front Development	SH3328	Folkestone	Re-alignment of carriageway and foot way for new development.	On site works commenced May 2020. Ongoing
A259 Former Sands Motel site	SH3060	St Marys Bay	Upgrade of ped crossing, widening of carriageway, resurface and right turn lane added	Start date of March 21 Awaiting lighting and signals sign off
Royal Military Ave	SH3067	Cheriton	Modification of entrance to new development	Under technical review
Cockreed Lane	SH3070	New Romney	Resurfacing to whole road, linking two residential developments	Complete, waiting for speed reduction to be implemented
The Nursey, West Road	SH3071	Cheriton	New entrance to residential development	Under technical review
Martello Lakes, Phase 3, Dymchurch Road roundabout	SH3072	Hythe	Minor works and entrance prior to new roundabout	Under construction
Cornwallis Avenue	SH3073	Folkestone	New entrance to residential development	Under construction
French House, Aldington Road	SH3074	Lympne	Widening of carriageway to accommodate right turn lane into new development, including new bell mouth	Under technical review

Appendix F – Bridge Works

<b>Bridge Works – Contact Officer: Neill Coppin</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Description of Works</b>	<b>Current Status</b>
UPDATE TO FOLLOW			

**Appendix G – Traffic Systems**

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - <i>Contact Officer: Toby Butler</i></b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
No programmed works.		



## Appendix H - Combined Members Grant programme update

### Member Highway Fund programme update for the Folkestone & Hythe District.

The following schemes are those, which have been approved for funding by both the relevant Member and by Simon Jones, Director of Highways, Transportation and Waste. The list only includes schemes, which are

- in design
- at consultation stage
- about to be programmed
- recently completed on site.

The list is up to date as of **20<sup>th</sup> November 2021**.

The details given below are for highway projects only. This report does not detail

- contributions Members have made to other groups such as parish councils
- highway studies
- traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found via Kent Gateway, the online database for all Combined Member Grant schemes and studies, or by contacting the Traffic and Safety Engineer for the Combined Member Grant Shepway District.

#### [ Rory Love ]

Details of Scheme	Status
2122-CMG-FH-001 Tanner's Hill, Saltwood Extension of the 30mph speed limit terminal on Tanner's Hill back to junction with Saltwood cricket club.	Scheme constructed October 2021. Now complete.

#### [ Tony Hills ]

Details of Scheme	Status
2122-CMG-FH-002 Cockreed Lane & Ashford Road, New Romney Installation of a 30mph speed limit on Cockreed Lane and an extension the existing 30mph speed limit on Ashford Road, New Romney.	Scheme planned for installation on 17th & 18th November 2021.

**Appendix I – Public Rights of Way**

<b>Public Rights of Way - <i>Contact Officer: Matthew Fox</i></b>			
<b>PRoW No.</b>	<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
HE282 – Tolsford Hill	Lyminge	Fill in ruts and new type one surface	Assigned to Contractor
HM142 – Off of Dymchurch Road	St Mary in the Marsh	New Tarmac Overlay	Assigned to contractor
HF24 – Off of Enbrook Road	Folkestone	New Type 1 Path	Assigned to contractor

**Appendix I – Street Works**

Please note that this list is accurate at the time of running the report and is subject to cancellations and additions. Report highlighting all works in Folkstone & Hythe District that require road closures with a duration of 5+ days.

**For information on all In-progress and proposed works please visit: <https://one.network/>**

LOCATION	PROMOTER	WORKSDESC	EST. START	EST. FINISH
UPDATE TO FOLLOW				

**1.1 Legal Implications**

1.1.1 Not applicable.

**1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

**1.3 Risk Assessment**

1.3.1 Not applicable.

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**Contacts: Pauline Harmer / James Bowen 03000 418181**



# Folkestone and Hythe Local Winter Service Plan 2021/22

**Distribution:**

**Highway Manager  
Senior Highway Manager  
District Manager  
Highway Engineer  
Highway Stewards  
HMC Manager  
Hub  
Amey Depot Agent  
Incident Response Officers  
Senior Duty Officers  
Winter Duty Officers  
Borough / District Council**

**Appendices:**

- 1) Engineers Instruction Sheet (attached)**
- 2) Maps of Primary & Secondary Salting Routes (attached)**
- 3) Salt Bin Locations (attached)**
- 4) Farmer Snow Plough Agreements (internal use only)**
- 5) Hand Clearance & Salting of Key Pedestrian Areas (internal use only)**
- 6) Incident Response Officer (IRO) Rota (internal use only)**
- 7) Senior Duty Officer (SDO) Rota (internal use only)**
- 8) Winter Duty Officer (WDO) Rota (internal use only)**
- 9) Amey Out of Hours Rota (internal use only)**

## Winter Service Plan for Folkestone and Hythe

### Contents

#### 1. KCC Highways' Winter Service Policy Statement

1 (1) Kent County Council Highways, Transportation & Waste (KCC HTW) takes its winter service responsibilities very seriously and is proactive as well as reactive to winter weather conditions. Winter service costs KCC in the region of £3,498,800.m every winter and needs careful management to achieve safety for the travelling public and to be efficient. The Highways Operations teams in HTW work to ensure that the winter service standards and decisions made are consistent across the whole county.

1(2) HTW prepares an annual Winter Service policy and plan which are used to determine actions that will be taken to manage its winter service operations. The policy was presented to the Environment and Transport Cabinet Committee on 8<sup>th</sup> September 2021 and subsequently approved by the Cabinet Member.

#### 2. District Based Local Winter Service Plans

2.1 The Local Winter Service Plan is a working document which will evolve and be revised as necessary throughout the year. This document complements the KCC Winter Service Policy and Plan mentioned above and comes into effect when a snow / ice emergency is declared by the Highway Manager (HM).

2.2 Following successful work in previous years with district councils, arrangements have again been put in place this year whereby labour from district councils can be used during snow days. Additionally, HT&W will supply a quantity of a salt/sand mixture to district councils to use on the public highway network. The details are contained in the plan which enhances the work that HT&W will continue to do in providing a countywide winter service.

#### 3. Winter Service Procedure

3.1 During normal working hours, the District Manager, (DM), and Highway Engineer for the area will deal with all Winter Service matters, excluding primary and secondary salting route decisions which are made by the Winter Duty Officer. Any local action instructed should be recorded on an Engineers Instruction Sheet (see **Appendix 1**) and issued to the Contractor.

3.2 The Standby Officer, (SO), will assume control out of hours, seeking advice as appropriate, from the Winter Duty Officer, (WDO), and Senior Duty Officer (SDO). The Standby Officer will commence duty at 16.00 hours on Friday until 08.00 the following Friday and will be responsible for all the actions below out of hours.

3.3 During the operational winter service period the Kent Road Weather Forecast will be issued every day, (between 1300 & 1400 hours), details of which will be sent to the Highway Management Centre (HMC) and the DM. The daily weather forecast / information will be available on 03000 413111.

The District Manager and/or Highway Engineer will review the forecast and any action instructed.

3.4 In a declared snow emergency, the priorities are primary routes. It is unlikely that any other actions, save safety critical issues, will be taken initially until KCC is on top of keeping primary routes clear. In the event that all primary routes are clear, secondary routes will be instructed for treatment by the WDO.

3.5 Any requests to spot salt locations or clear snow will be triaged, prioritised and actioned where necessary as resource allows. It is expected that the Contact Centre and Hub staff will be able to resolve most enquiries by referring to the Winter Service Policy linked in Section 1 of this document.

3.6 Reporting back information to Duty Officers on the conditions in their local area during a snow/ice emergency is essential and the District Update Report (Appendix J of the annual Winter Service Policy and Plan) is due to be completed by 09:30 and 15:30 every day.

## 4. Plans of Primary and Secondary Routes

4.1 Maps showing the primary and secondary salting routes are attached at **Appendix 2**. Primary salting routes can also be seen and searched online at <http://www.kent.gov.uk/roads-and-travel/what-we-look-after/winter-service>

4.2 Primary and Secondary routes will not be amended mid-season. Instead any requests to change these routes will be considered next summer. Most bus routes will be covered by these routes but not all. Appendix 2 includes details of traffic calming measures on these routes.

## 5. Salt Bin Locations

5.1 Current salt bin locations are listed in **Appendix 3** and can be found on the website at the following address:  
<http://webapps.kent.gov.uk/KCC.MyNearestGIS.Web.Sites.Public/Default.aspx?lyrs=36&xmin=510905&xmax=671095&ymin=91716&ymax=191284&bg=osColour>

5.2 Salt bins will be filled once at the beginning of the winter season with further refills only if there is severe weather and time and resources permit. During the winter period, no additional salt bins will be deployed (unless funded through the Combined Members Grant). Any other requests will be considered during the following summer if considered at all.

## 6. Farmer Snow Plough Agreements

6.1 Farmers local to the area are contracted to plough snow on the more rural routes when necessary. Staff will be familiar with the farmers that have agreements and the roads they cover. Each farmer will have details of the roads to be ploughed. The farmer uses his own tractor, often with a KCC plough, which is serviced every year and maintained by KCC.



6.2 When snow reaches a depth of 50mm on roads in their areas the farmers will commence ploughing. They should email confirmation of start and stop times and advise of any issues with this. Farmers are paid by the hour when ploughing.

6.3 Contact details and maps showing the farmers who have been contracted to carry out snow clearance and the areas they cover are in **Appendix 4**. However, these areas are flexible, and the farmers may be instructed to plough any adopted road.

### **7. Hand Clearance and Salting of Key Pedestrian Areas.**

7.1 Hand clearance and salting of priority pedestrian areas and routes (including bridges and underpasses if appropriate) will be carried out using Amey operatives or District Council operatives during snow emergencies.  
A list of priority areas for hand salting with associated plans at **Appendix 5**.

7.2 Inclusion in the Local Winter Service Plan does not guarantee that action will be taken at these locations. The crews will be directed to areas as the situation demands but staff will target resources to areas of higher risk such as approaches to emergency services, public transport stations and shopping centres and local shops.

7.3 In addition to this, Parish Councils will have been provided with bulk bags of salt/sand for use on the highway if requested, prior to the winter season.

### **8. Clearing Snow and Ice Guidance for the Public**

8.1 The Department for Transport 'Snow Code' gives guidance for members of the public relating to the risks and liability of clearing snow and ice on the public highway <https://www.gov.uk/clear-snow-road-path-cycleway>

### **9. Incident Response Officer (IRO) rota**

**Appendix 6 INTERNAL USE ONLY.**

### **10. Senior Duty Officer (SDO) rota**

**Appendix 7 INTERNAL USE ONLY.**

### **11. Winter Duty Officer (WDO) Rota**

**Appendix 8 INTERNAL USE ONLY.**

### **12. Amey's Out of Hours rota**

**Appendix 9 INTERNAL USE ONLY.**

**Appendix 1  
Engineers Instruction**

<b>Engineer's Instruction</b>	
<b>WAMS Job No: - #####</b>	
<b>Contract: Winter Service 2021/22</b>	<b>Contractor: Amey</b>
<b>The contractor is instructed to act on or carry out work in accordance with the undernoted instruction</b>	<b>Instruction No: FOLK001</b> <b>Date: #####</b> <b>Time: #####</b>

**ACTION:**

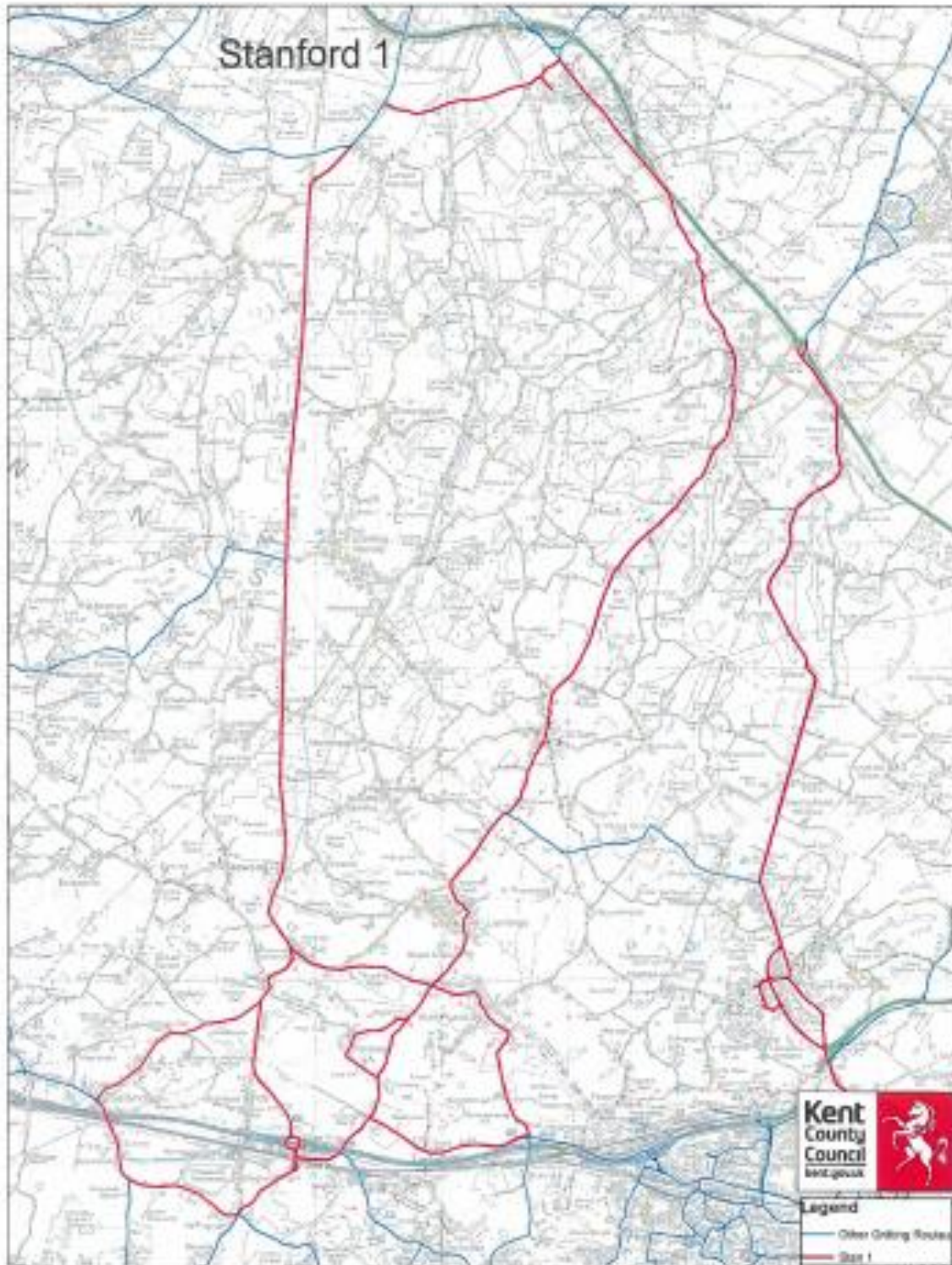
**#####**

**Engineer's**

<b>James Bowen</b>
------------------------

**Representative**

Appendix 2  
Primary Salting Routes



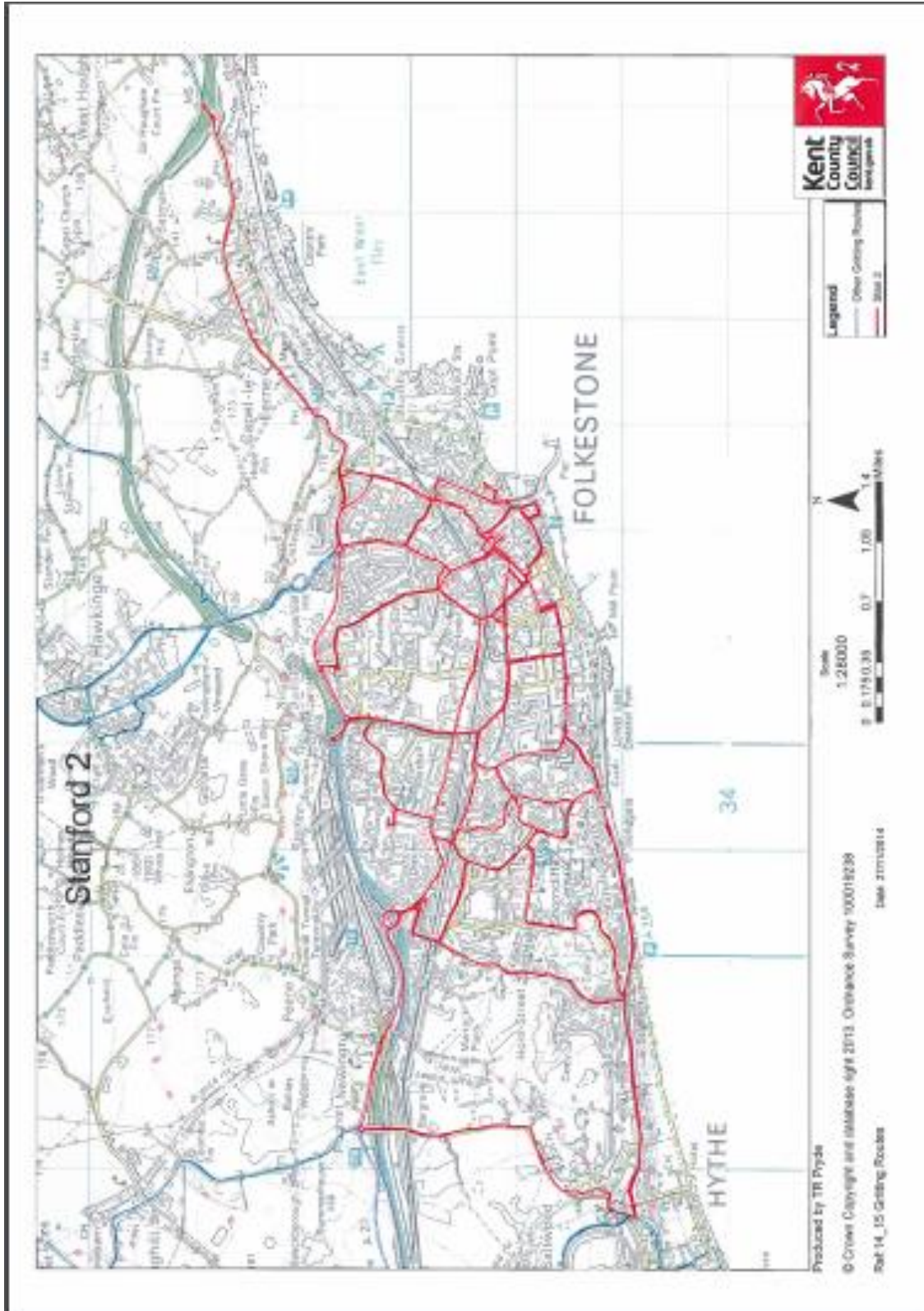
Produced by TR Pryde

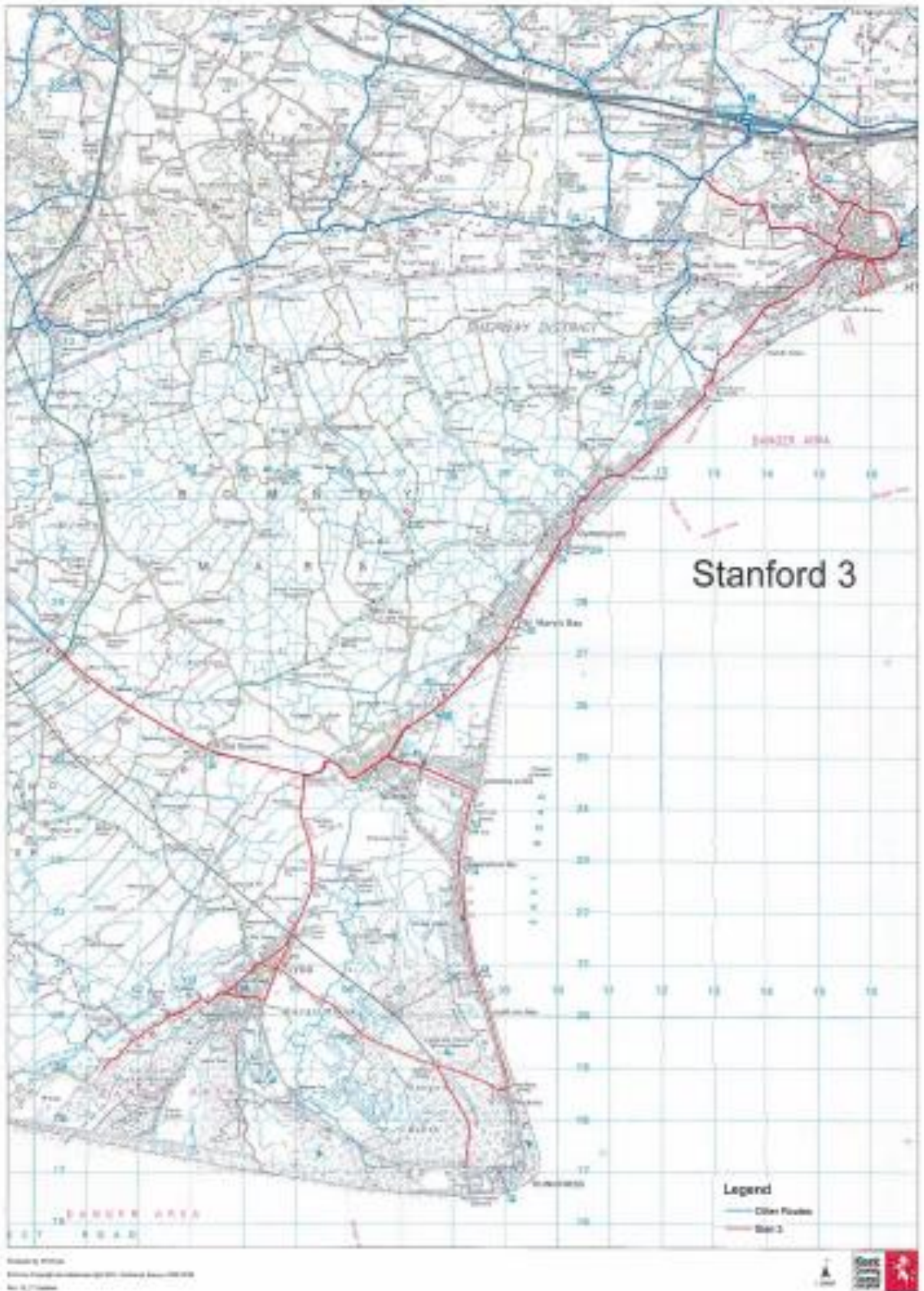
© Crown Copyright and database right 2013. Ordnance Survey 1000192256

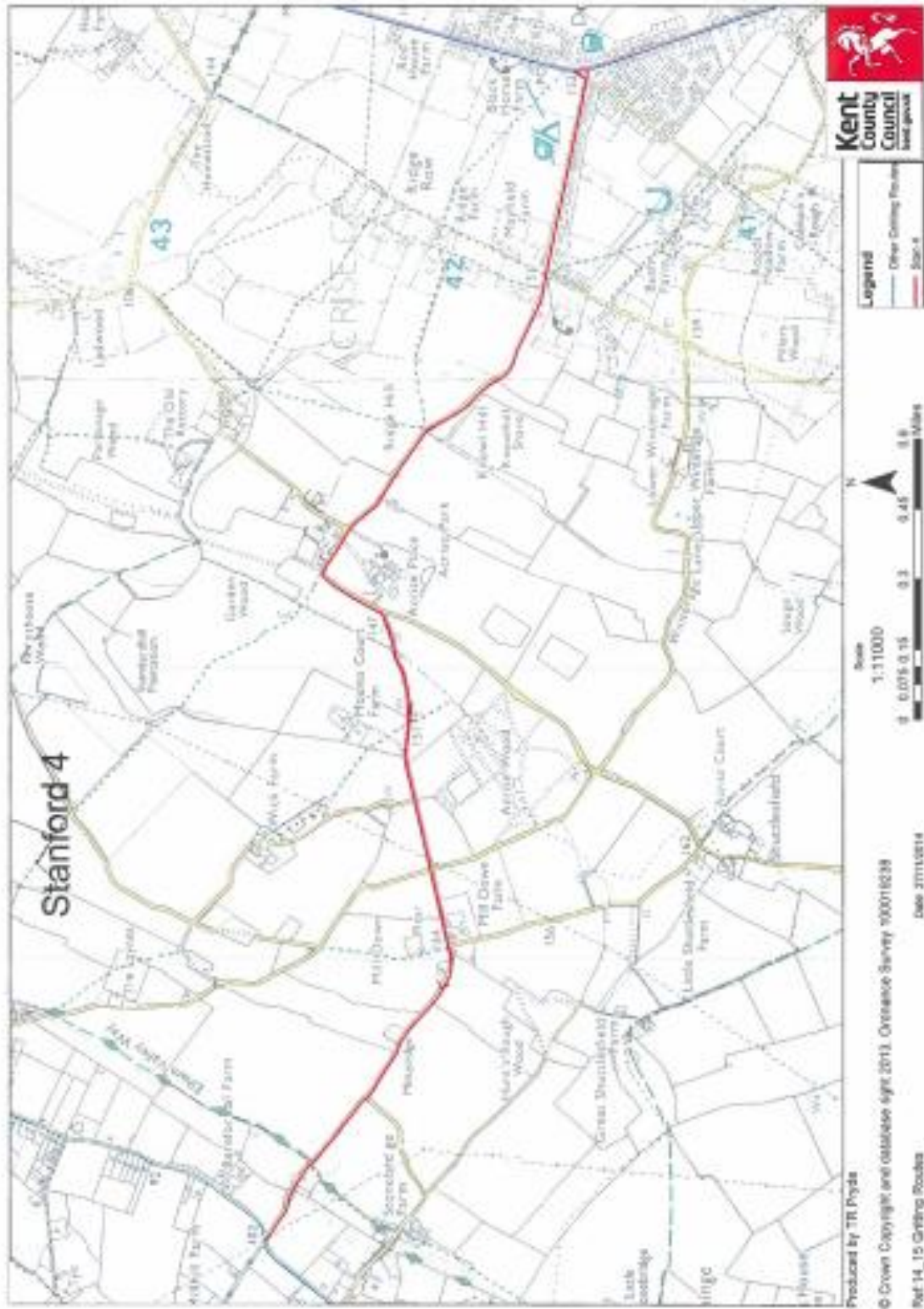
Ref 14\_15 Gritting Routes

Date 27/1/2014









**Appendix 3  
Salt Bin Locations**

USRN	central_asset_id	site_name	Ward Name
34500865	10083713	PODLINGE & ITTINGE LANE	Chartham and Stone Street
34500865	10083714	PODLINGE & ITTINGE LANE	Chartham and Stone Street
34500163	10083662	BUNKERS HILL	Elham and Stelling Minnis
34500185	10083664	CANTERBURY ROAD	Elham and Stelling Minnis
34500227	20950069	CHERRY GARDENS	Elham and Stelling Minnis
34505018	10083757	CULLENS HILL	Elham and Stelling Minnis
		BLADBEAN	
		VICARAGE LANE	
34500319	10083677	CURTIS LANE	Elham and Stelling Minnis
34500809	21050001	OAK HILL	Elham and Stelling Minnis
34500809	10083706	OAK HILL	Elham and Stelling Minnis
34500809	10083707	OAK HILL	Elham and Stelling Minnis
34500809	21050002	OAK HILL	Elham and Stelling Minnis
		FORGE HILL	
		BEARDS HALL	
		HOLLOWAY LANE	
34500849	10083711	PARK GATE HILL	Elham and Stelling Minnis
34500851	10083712	PARK LANE	Elham and Stelling Minnis
34500892	10083716	POUND LANE	Elham and Stelling Minnis
34501277	10083738	WHEELBARROW TOWN	Elham and Stelling Minnis
34501277	10083739	WHEELBARROW TOWN	Elham and Stelling Minnis
	10083758	ST MARYS CLOSE	Lyminge
		WESTFIELD LANE	Lyminge
		WESTFIELD LANE	Lyminge
	10083734	TOLSFORD CLOSE	Lyminge
		THORN LANE	Elmsted
		PEDLINGE & ITTINGE LANE	Elmsted
		MAXTED STREET	Elmsted
		PETT BOTTOM	Elmsted
34501217	20950076	VALEBROOK CLOSE	Folkestone Cheriton
		RISBOROUGH LANE	Folkestone
	10010094	FAIRFAX CLOSE	Folkestone
34500869		PENFOLD ROAD	Folkestone East
		DOWNSIDE	Folkestone East

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		CALGARY CRESCENT	Folkestone East
		IVY WAY	Folkestone East
		IVY WAY	Folkestone East
		EASTFIELDS	Folkestone East
		SHAFTESBURY AVENUE	Folkestone East
		ST MICHAELS STREET	Folkestone East
		DOLPHINS ROAD	Folkestone East
		WALTON GARDENS	Folkestone East
		PARK VIEW	Folkestone East
34500186	10083665	CANTERBURY ROAD	Folkestone East
34500353	10083680	DOVER HILL	Folkestone East
34500353	10083681	DOVER HILL	Folkestone East
34500353	10083682	DOVER HILL	Folkestone East
34500353	10083683	DOVER HILL	Folkestone East
34500458	10083691	GEORGE GURR CRESCENT	Folkestone East
34500564	10083694	HOLYWELL AVENUE	Folkestone East
34501838	10083750	ZZ BRABNER CLOSE	Folkestone East
34501838	10083751	ZZ BRABNER CLOSE	Folkestone East
		CANTERBURY ROAD	Folkestone East
34500421	10083688	FERN BANK CRESCENT	Folkestone Foord
34500633	10083699	LINDEN CRESCENT	Folkestone Foord
34500395	10083685	ELMSTEAD PLACE	Folkestone Harbour
34501153	10083731	THE DURLOCKS	Folkestone Harbour
34500261	10083673	CLARENCE STREET	Folkestone Harvey Central
34500479	10083692	GRACE HILL	Folkestone Harvey Central
34501016	21050009	SHORNCLIFFE ROAD	Folkestone Harvey Central
34501147	10083729	THE PARADE	Folkestone Harvey Central
34500288	10083676	COOLINGE LANE	Folkestone Harvey West
34503096	10083752	SANDGATE HILL	Folkestone Harvey West
34500192	10083667	CASTLE BAY	Folkestone Sandgate
34500204	10083670	CHALCROFT ROAD	Folkestone Sandgate
34500232	10083671	CHICHESTER ROAD	Folkestone Sandgate
34500285	10083675	COLLINGWOOD COURT	Folkestone Sandgate
34500398	10083686	ENBROOK ROAD	Folkestone Sandgate
34500813		OAKS ROAD	Folkestone, Cheriton
34500400	10083687	ENCOMBE	Folkestone Sandgate
34500832	10083710	OXENDEN ROAD	Folkestone Sandgate
34501035	10083720	SOUTHERNWOOD RISE	Folkestone Sandgate
34501150	10083730	THE CORNICHE	Folkestone Sandgate
		BYBROOK FIELD	FOLKESTONE
		BYBROOK FIELD	
		VALEBROOK CLOSE	Folkestone Sandgate
		<b>FOLKESTONE WEST STATION</b>	<b>Folkestone West</b>
		HAVEN DRIVE	Hawkinge



		SWANN WAY	Hawkinge
		AERODROME ROAD	Hawkinge
		THE STREET	Hawkinge
		GIBRALTAR LANE	Hawkinge
		CANTERBURY ROAD	Hawkinge
		CAT HILL	Paddlesworth
		NEWINGTON ROAD	Newington
		HILL LANE	Newington
		HILL LANE	Newington
		UPPER ARPINGE	Newington
		PILGRIMS WAY	Postling
34500056	10083655	BARRACK HILL	Hythe Central
34500056	10083656	BARRACK HILL	Hythe Central
34500198	10083668	CASTLE ROAD	Hythe Central
34500552	10083693	HILLCREST ROAD	Hythe Central
34500643	10083700	LONDON ROAD	Hythe Central
34500643	10083701	LONDON ROAD	Hythe Central
34500654	21050004	LUCYS HILL	Hythe Central
34500654	21050011	LUCYS HILL	Hythe Central
34500799	10083705	NORTH ROAD	Hythe Central
34501022	10083719	SIR JOHN MOORE AVENUE	Hythe Central
		CINQUE PORTS AVENUE	HYTHE
34501204	10083735	TURNPIKE HILL	Hythe Central
34500264	10083674	CLIFF ROAD	Hythe East
34500571	10083695	HORN STREET	Hythe East
34500772	10083704	NAILDOWN ROAD	Hythe East
34500998	10083718	SEABROOK COURT	Hythe East
34501088	10083721	STATION ROAD	Hythe East
34501132	10083725	TANNERS HILL	Hythe East
34501132	10083726	TANNERS HILL	Hythe East
34501134	10083727	TANNERS HILL GARDENS	Hythe East
34501218	10083736	VALESTONE CLOSE	Hythe East
34501286	10083740	WHITENBROOK	Hythe East
34501286	10083741	WHITENBROOK	Hythe East
34501312	10083742	WOODLANDS DRIVE	Hythe East
34500745	10083702	MILLFIELDS ROAD	Hythe West
34500745	10083703	MILLFIELDS ROAD	Hythe West
34500821	10083708	OLD LONDON ROAD	Hythe West
34500821	10083709	OLD LONDON ROAD	Hythe West
34501116	10083724	SUNNY BANK	Hythe West
34500049	10083654	BALDWIN ROAD	Lydd
34500063	10083657	BATTERY ROAD	Lydd
		DUNES ROAD	Lydd
34500615	10083698	KITWELL LANE	Lydd
		DERVILLE ROAD	Lydd on Sea

		KERTON ROAD	Lydd on Sea
		THE GREEN	Burmarsh
		BURMARSH ROAD	Burmarsh
		BALDWIN ROAD	Greatstone
		THE PARADE	Greatstone
		THE STREET	Newchurch
		THE STREET	Newchurch
		ST MARYS ROAD	Newchurch
34500014	20950071	ALDINGTON ROAD	Lympne and Stanford
34501418	10083744	BELCAIRE CLOSE	Lympne and Stanford
34500238	21650092	CHURCH FIELDS	Lympne and Stanford
34505072	20950070	FOLKS WOOD WAY	Lympne and Stanford
34503126	10083755	STONE STREET	Lympne and Stanford
34503126	10083756	STONE STREET	Lympne and Stanford
34501125	20950072	SWAN LANE	Sellindge
	21050013	GREENFIELDS	Sellindge
34500003	10083652	ACRISE PARK ROAD	North Downs East
34500005	10083653	AERODROME ROAD	North Downs East
34500072	10083658	BEARDS HALL	North Downs East
34500187	10083666	CANTERBURY ROAD	North Downs East
34500443	10083689	FORGE HILL	North Downs East
34500443	21050003	FORGE HILL	North Downs East
34501472	10083745	GIBRALTAR LANE	North Downs East
34501480	10083746	HAVEN DRIVE	North Downs East
34501482	10083747	HERON FORSTAL AVENUE	North Downs East
34500202	10083669	PADDLESWORTH LANE	North Downs East
34501140	10083728	TEDDARS LEAS ROAD	North Downs East
34501176	10083733	THE STREET	North Downs East
34500135	10083661	BRADY ROAD	North Downs West
34500249	10083672	CHURCH ROAD	North Downs West
34500333	10083678	DEAN HILL	North Downs West
34500333	10083679	DEAN HILL	North Downs West
34500387	10083684	ELCHIN HILL	North Downs West
34500572	10083696	HORTON DOWNS	North Downs West
34500592	10083697	JAMES CLOSE	North Downs West
34500989	10083717	SCHOOL HILL	North Downs West
34501090	10083722	STATION ROAD	North Downs West
34501099	10083723	STONE STREET	North Downs West
34503103	10083753	STOWTING HILL	North Downs West
34503103	10083754	STOWTING HILL	North Downs West
34501173	21050012	THE SIDINGS	North Downs West
34501276	10083737	WHATSOLE STREET	North Downs West
34501156	10083732	THE GREEN	Romney Marsh
34500096	10083659	BLACKHOUSE HILL	Tolsford
34500096	10083660	BLACKHOUSE HILL	Tolsford

## JTB/21/05

		STATION ROAD	Tolsford
34500549	21050008	HILL LANE	Tolsford
34500549	20950067	HILL LANE	Tolsford
34503113	21050005	NEWINGTON ROAD	Tolsford
34500879	10083715	PILGRIMS WAY	Tolsford
34503102	21050010	SANDLING ROAD	Tolsford
34501212	20950068	UPPER ARPINGE	Tolsford
34501804	10083748	GREAT HOLT ROAD	#N/A
34501806	10083749	HILL STREET	#N/A
34501364	10083743	ZZ BLADBEAN	#N/A
		THE GREEN	Burmarsh
		ST MARYS ROAD	Lympne and Stanford
		MINNIS GREEN	STELLING MINNIS

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